



**CITY OF RED BLUFF – PARKS AND RECREATION DEPARTMENT MINUTES  
PARKS AND RECREATION ADVISORY COMMISSION  
March 12, 2008**



The meeting of the Parks and Recreation Advisory Commission held on Wednesday, March 12, 2008 was called to order at 7:03 p.m. at the Red Bluff City Council Chambers.

Commissioners Present: Lauren Phillips, Daniel Backstrom, Yollanda Ragsdale, Steve Piffero, Greg Ellis and Rachelle Sousa  
Commissioners Absent: Richard Clapp  
Staff Present: Deborah Carlisi, Director  
Anita Rice, Administrative Assistant

- A. Pledge of Allegiance**
- B. Approval of Minutes:** Motion made by Greg Ellis and seconded by Daniel Backstrom. February 13, 2008 minutes were approved by a unanimous vote.
- C. Citizens Comment:** None
- D. Current Business:**

**1. Election of Chairman and Vice-Chair to the Parks and Recreation Commission**

Greg Ellis expressed concern of voting for a Chairman and Vice-Chair in Richard Clapp's absence. Debbie Carlisi pointed out that there was a quorum present so the voting proceeded. Steve Piffero nominated Lauren Phillips and Lauren nominated Steve Piffero. Lauren won the vote by 5 to 1. As the new Chairperson, Lauren asked for nominations for Vice-Chair. Dan Backstrom nominated Steve Piffero and Greg Ellis nominated Dan Backstrom. It was a tie-vote between Steve Piffero and Dan Backstrom. A second vote took place and it was a tie vote again. Steve Piffero suggested waiting until Richard Clapp is present in order to conduct a third vote. Steve Ellis seconded the suggestion and it was a unanimous vote to wait for Richard Clapp.

**2. Staff Reports**

Steve Piffero asked if the basket ball hoop at Lincoln Street basketball court still needed repair and Debbie Carlisi reported the hoop was repaired March 7, 2008. Staff will be inspecting the remaining hoops for cracks and damage. Steve Piffero expressed appreciation of having the volleyball and basketball standings included in the Commissioners' report Yollanda Ragsdale asked if the "new replacements" put together the standings and Debbie reported that they did. Steve Piffero asked for a report or feedback on the fencing around Diamond and why are the fences are uneven? Debbie reported that the fence is higher on the North end to prevent the balls from rolling into the parking light. Rachell Souza asked if another Camp for spring break is planned and what are the hours. Debbie reported that there will be an Animal Camp and a Skateboarding Camp as well during Spring Break. The Animal Camp is held on March 24 through March 28 and the Skate Camp is held on March 27 through March 29, 2008. At the Animal camp, Ron's Reptiles from Chico will be presenting a show on "reptiles around the world"; a llama will attend along with miniature horses and a fox. The Community Center Auxiliary donated \$325 to have Ron's Reptiles attend the Camp. Rachell Sousa asked if the Community Center would consider adding Monday to the camp schedule due to in-service day at the schools. Debbie stated that it is too late for the Spring Break Camps because the advertising has already been posted.

### **3. Tree Replacement**

Debbie Carlisi presented a slide show which visually described the needs of the tree replacement. After speaking with arborist Ron Bruce, Debbie and Mike Skelton went to Forward Park and took pictures. They all came to an agreement that Redwood trees would be the best choice for Forward Park near the entrance and near Monroe Street. The only concern was water and the broken water fountain can be converted into a system for watering the trees. Debbie is looking into putting an ADA fountain on the path. Debbie and Mike also looked at the River Park and consulted with Ron Bruce on how bare the park looks in the summer. Ron suggested planting Ray wood Ash. The playground area needs four trees planted around it for shade. Debbie suggested planting four trees, she would like to plant two trees so the playground equipment can be updated and the two trees can establish a root system. Later on, the remainder trees can be planted after the play ground equipment is updated. Since Richard Clapp wanted an arborist, Greg Ellis suggested we wait for Richard before making a decision on what kind of tree is chosen. Greg Ellis made a motion to discuss the tree replacement further and there wasn't a second. Dan Backstrom suggested the Commissioners' vote because it would be too late in the year to plant if the tree replacement was delayed any longer. Yolanda Ragsdale made a motion to let Ron Bruce and Mike Skelton handle the tree replacement and Dan Backstrom seconded the motion.

Ayes: Yolanda Ragsdale, Dan Backstrom, Lauren Phillips, Steve Piffero, Rachelle Souza

Nayes: Greg Ellis

### **4. Refund Policy**

Due to issues with a special interest camp involving several refunds, Debbie Carlisi would like to put into place a refund policy. Debbie stated she will provide copies of refund policies from surrounding cities along with the refund policy along with her proposed refund policy.

### **5. Red Bluff Trails Update**

Dan Backstrom reported there are no new updates.

### **6. Boys and Girls Club Partnership**

Greg Ellis reported the boys and Girls Club had their weekly meeting last week and having a weekly meeting March 13, 2008. They are putting on fund raisers in the near future. Greg asked Debbie if there was any extra play ground equipment and Debbie reported the equipment that was taken out was too outdated to use.

### **7. Commissioners' comments**

Rachelle Souza did not have comments. Steve Piffero asked for a pool update. Debbie replied that she is waiting on a report from the engineers at Wildan who is contracting with Aquatic Design Group. She also reported that the pool will open this summer and the top layer of the pool well be patched again because it is holding up well. Yolanda Ragsdale did not have comments. Dan Backstrom congratulated Debbie Carlisi and her staff for running smoothly during Challenge Day which housed one hundred and fifty teens at the Community Center and construction in the front of the building as well.

Debbie explained the Steven's lawsuit required that the ramp in front of the front doors to the Community Center be rebuilt because it is too steep and wheelchairs could tip over. The front doors of the Community Center are being replaced with automated doors as well. Lauren Phillips did not have comments and Greg Ellis didn't have comments. Lauren Phillips motioned to adjourn the meeting at 7:53 pm and Dan Backstrom seconded the motion.

Ayes: All

**The next meeting of the Parks and Recreation Advisory Commission will be held on March 12, 2008 at the Red Bluff City Council Chambers at 7 p.m. at the City Hall Council Chambers, 555 Washington Street, Red Bluff, CA 96080.**

Respectfully submitted,

Anita Rice  
Administrative Assistant